

**NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, DECEMBER 16, 2013  
6:00 P.M.  
MINUTES**

A. Call to Order: Mr. MacDonald called the December 16<sup>th</sup>, 2013 meeting to order at 6:00 p.m.

B. Roll Call: Mr. Hansen called the roll.

**PRESENT**

- Michael Brown, Sr.
- Charles Burns
- Shannon Feltwell
- Laura Stefankiewicz
- Ronald Golden
- Gerald Flanagan
- Via Zampirri
- David C. MacDonald

**ABSENT**

- James Perloff
- Scott McCracken

**Also in Attendance**

- Michael Buccialia, Superintendent
- John Hansen, Board Secretary/School Business Administrator
- Patricia Donlan, Vice-Principal
- Carolyn Morey, Supervisor of Pupil Personnel
- Peter Tourison, Solicitor

C. Flag Salute: Mr. MacDonald lead the salute to the flag.

D. Open Public Meetings Law: Mr. Hansen read the following:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 11, 2013 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 17, 2013.

E. Approval of transfer of funds:

FROM:

- 4-11-000-100-562-00-0000 Tuition – Other LEA’s <\$ 13,000>
- 4-11-000-230-331-00-0000 Legal Services < 200>
- 4-11-000-230-334-00-0000 Architectural/Engineering Services < 500>

	December 16, 2013
4-11-000-230-590-00-0000 Other Purchases Services	< 300>
4-11-000-230-895-00-0000 Gen. Adm. BOE Membership & Dues	< 300>
	<\$14,300>
 TO:	
4-11-000-100-561-00-0000 Tuition Other LEA's	\$13,000
4-11-000-230-530-00-0000 Communications/Telephone	1,000
4-11-000-230-890-00-0000 Miscellaneous Expenditures	300
	\$ 14,300

F. Approval of Minutes: **November 25, 2013-Regular**

(Absent: Stefankiewicz)

**November 25, 2013-HIB & Personnel**

(Absent: Stefankiewicz)

G. Approval of financial statements as of **November 30, 2013**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF 11/30/13

On a motion made by Mr. Golden and seconded by Mrs. Zampirri, the board unanimously approved the Secretary and Treasurer's Report for 11/30/13 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 11/30/13 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 11/30/13 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of November, 2013.

John J. Hansen, Secretary \_\_\_\_\_

H. Approval of bill list: **November 25<sup>th</sup>, 2013 to December 16, 2013**

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Golden**

**Second: Zampirri**

**Voting Yes:**

Michael Brown, Sr.

Charles Burns

Shannon Feltwell

Laura Stefankiewicz {abstained minutes}

Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

I. Presentation

Seventh grade students will be reading their essays written as part of the NJASK preparation.

**II. REPORTS\*\***

A. Board committee reports

Board President: Mr. MacDonald reported on activities at Wildwood High School. Mr. MacDonald introduced the school's auditor Leon Costello, who reviewed the 2012-2013 CAFR and Management report. He reviewed in detail the fund balance position of the school and several other schedules within the report.

B. Administration reports

Superintendent: Mr. Buccialia reported on agenda items.

Business Administrator: Mr. Hansen reported on agenda items.

Assistant Principals: Mrs. Donlan and Morey reported on December activities.

C. Public discussion of agenda items

**III. BUSINESS\*\***

A. Personnel

1. On the recommendation of the Superintendent, to approve Barbara Feketics as a Non-Public Supplemental Instructor at \$25 per hour.

B. Financial

1. On the recommendation of the School Business Administrator, to adopt the meeting dates for the North Wildwood Board of Education for calendar year 2014.
2. On the recommendation of the School Business Administrator, to amend the 2013-2014 School Budget for additional funds received from the ACCASBO JIF in the amount of \$5,250.
3. On the recommendation of the School Business Administrator, to approve the Annual Audit/Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report for FYE 6/30/2013. Mr. Costello reviewed both reports and specifically discussed the components of fund balance and other items of revenues and appropriations within the CAFR.
4. On the recommendation of the School Business Administrator, to approve the recommendations as found in the Annual Audit/Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report for FYE 6/30/2013. Note: no recommendations. No recommendations.

5. On the recommendation of the School Business Administrator, to approve the corrective action plan relative to the recommendations as found in the Annual Audit/Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report for FYE 6/30/2013. No recommendations.
6. On the recommendation of the School Business Administrator, to approve a tuition contract with Waterford Township Board of Education in the amount of \$14,499 prorated to November 18, 2013.

#### **IV. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the eighth grade field trip to New York City on Tuesday, May 27<sup>th</sup>, 2014.
- B. On the recommendation of the Superintendent, to approve Corinne Clarke's request for maternity leave beginning on or before January 29, 2014.
- C. On the recommendation of the Superintendent, to approve the professional development workshops, field trips, and substitutes as listed.

#### **PERSONNEL, FINANCIAL & CONSENT**

**Motion: Burns                      Second: Zampirri**  
**Voting Yes:**

Michael Brown, Sr.  
Charles Burns  
Shannon Feltwell  
Laura Stefankiewicz  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

#### **V. HARASSMENT, INTIMIDATION, BULLYING REPORTS FY14 INCIDENTS 1 & 2**

1. Approval of the recommendations of the Superintendent on HIB Report FY14 Incidents 1 & 2 as discussed in closed session on 11/25/2013.

**Motion: Burns                      Second: Zampirri**  
**Voting Yes:**

Michael Brown, Sr.  
Charles Burns

Shannon Feltwell  
Laura Stefankiewicz  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

**VI. GOOD OF THE ORDER**

- A. Leon Costello or Michael Garcia, Partners~Ford Scott Associates present the audit. Audit will be given out at meeting.
- B. Letter written by Dennis Anderson in response to an article in the Star Ledger.

**Motion to Adjourn: @ 6:40pm**

**Motion: Flanagan Second: Zampirri**

**All voted in the Affirmative:**

**Respectfully submitted,**

**John J. Hansen**  
**School Business Administrator/Board Secretary**

**VII. BOARD INFORMATION**

- A. Letter of Request for Maternity Leave
- B. Letter from Dennis Anderson
- C. Sales from GovDeals

**VIII. NEXT MEETING**

**JANUARY 6, 2014      Reorganization & regular meeting at 6:00 p.m.**

**FIELD TRIPS FOR APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Kindergarten, Grades 1 & 2	Firehouse	October 8
Kindergarten	Franks Theater – Rio Grande	December 16

**PROFESSIONAL DEVELOPMENT WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>WORKSHOP TITLE / LOCATION</b>	<b>DATES</b>	<b>COST</b>
Freeman	AC-CAPE Technology Roundtable-ETTC	Dec. 12	Mileage
Pasceri	Articulation Therapy Techniquet - Voorhees	Jan. 17	Reg.-\$229 / Mileage
Morey	Techspo 2014 – Atlantic City	Jan. 30/31	Reg. \$385 / Mileage
Freeman	Techspo 2014 – Atlantic City	Jan. 30/31	Reg. \$385 / Mileage
Sell	Techspo 2014 – Atlantic City	Jan. 30/31	Reg. \$385 / Mileage
Hawthorne	Techspo 2014 – Atlantic City	Jan. 30	Reg. \$235 / Mileage
Fischer	Techspo 2014 – Atlantic City	Jan. 30	Reg. \$235 / Mileage
Bethea	Techspo 2014 – Atlantic City	Jan. 30	Reg. \$235 / Mileage
Way	Techspo 2014 – Atlantic City	Jan. 31	Reg. \$235 / Mileage
Farrell	Techspo 2014 – Atlantic City	Jan. 31	Reg. \$235 / Mileage
DelCorio	Techspo 2014 – Atlantic City	Jan. 31	Reg. \$235 / Mileage
Golden	NJ Kindergarten Conference – Atlantic City	Feb. 24	Reg. \$230 / Mileage
Delaney	NJ Kindergarten Conference – Atlantic City	Feb. 24	Reg. \$230
Holland	NJ Conference for PreK Teacher – Atlantic City	Feb. 25	Reg. \$230 / Mileage
Resnick	NJ Conference for PreK Teacher – Atlantic City	Feb. 25	Reg. \$230

**SUBSTITUTES FOR APPROVAL**

<b>NAME</b>
• Mark Gose, Wildwood
• Ashley Roach, Villas